



उ0प्र0खादी तथा ग्रामोद्योग बोर्ड, 8, तिलकमार्ग, लखनऊ
अल्पकालीन ई-निविदा सूचना




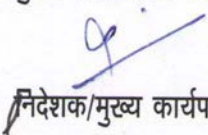
संदर्भ सं० 1314 /2017-18/1

दिनांक: 22.9.2017

उ0प्र0 खादी तथा ग्रामोद्योग बोर्ड, मुख्यालय लखनऊ में कम्प्यूटरों के उपयोगार्थ हार्डवेयर/प्रिण्टिंग कन्ज्यूमेबिल्स एवं अन्य सामग्री की निर्धारित नियम/शर्तों के तहत आपूर्ति किये जाने हेतु व्यापार/वाणिज्य कर/आयकर विभाग में पंजीकृत फर्मों/डीलरों से ई-निविदायें आमंत्रित की जाती हैं।

ई-निविदा प्रपत्र उ0प्र0 सरकार के ई-प्रोक्योरमेंट पोर्टल <https://etender.up.nic.in> पर उपलब्ध है जो दिनांक 27.09.2017 से 26.10.2017 तक सायं 5.00 बजे तक डाउनलोड किये जा सकते हैं। निविदा प्रपत्र का मूल्य रू० 400/-+ GST 18% देय (अप्रतिदेय) होगा। निविदा के साथ धरोहर धनराशि रू० 6500.00 (छः हजार पांच सौ मात्र) की बैंक गारण्टी अथवा एफ0डी0आर0, जो उ0प्र0खादी तथा ग्रामोद्योग बोर्ड के पक्ष में देय हो, संलग्न करना अनिवार्य है। निविदायें तकनीकी पक्ष एवं वित्तीय भाव पक्ष अलग-अलग उपलब्ध कराये जायेंगे। पोर्टल पर प्राप्त होने वाली निविदायें दिनांक 27.10.2017 को अपराह्न 4.00 बजे अद्योहस्ताक्षरी द्वारा नामित कय समिति के प्रतिनिधि द्वारा खोली जायेंगी। एक अथवा समस्त निविदाओं को निरस्त करने का अधिकार मुख्य कार्यपालक अधिकारी में निहित है।


योजनाधिकारी (कम्प्यूटर)


निदेशक/मुख्य कार्यपालक अधिकारी

निविदा विभागीय वेबसाइट www.upkvib.gov.in पर भी उपलब्ध है।

U.P KHADI & VILLAGE INDUSTRIES BOARD

8, Tilak Marg, Lucknow.

Computer consumables/Hardware Peripherals

Bid Reference No. **1314/2017-18/1**
Date of Publication of Tender: **27-09-2017**
Date of Commencement of Sale of Tender Document: **27-09-2017**
Last Date and time for receipt of bids: **26-10-2017 5.00 P.M.**
Time and date of opening of bids: **27-10-2017 4.00 P.M.**

Address for Communication: **U.P Khadi & Village Industries Board
8, Tilak Marg, Lucknow.**

General Information

- 1) Name of Company: _____
- 2) Full Address of the Company: _____
- 3) Pin code: _____
- 4) Telephone No. _____
- 5) Fax Number: _____
- 6) e-mail address: _____
- 7) GST Number _____
- 8) Pan Number _____
- 9) Details of Earnest Money Deposit: _____
 - a) Amount: Rs. _____
 - b) Bank Guarantee or F.D.R. No. _____
 - c) Bank Guarantee or F.D.R. Issuing Date: _____

EMD Rs.6500=00 should be deposited by the vendor in the form of demand draft in favour of **U.P Khadi & Village Industries Board, Lucknow.**

Technical Bid

Technical Evaluation of the bids shall be done on the following parameters:-

- 1- GST registration and I.T. registration number (P.A.N.) of the Firm
- 2- Bank Guarantee or F.D.R. (In favor of U.P. Khadi & Village Industries Board of Earnest Money)
- 3- Minimum two proof of supply in Departments/Organisation /Institutions and destination points in Lucknow.
- 4- Tenderers are requested to kindly note that the following information/documents have to be furnished alongwith tender for evaluating their responsiveness.
 - a. The copy of the registration certificate for the party's registration with registrar of firms in case of proprietary nature. Or
 - b. Copy of partnership deed in case of partnership firms. Or
 - c. Copy of article of association in case of Pvt. Ltd., and Ltd. companies. Or
 - d. Copy of the registration certificate for firms registered with NSIC. Or
- 5- Latest Income Tax clearance certificate but not older than 2 years.
- 6- Balance sheet copies for the last 2 years.
- 7- Details of work done/order executed during the past 2 years in same name and style.

TERMS & CONDITIONS

1. The tender document consists of the following Two parts

Part- 1, Technical bid of the tender

Part- 2, financial bid of the tender.

The technical and financial bids will be uploaded on separate online portal <https://etender.up.nic.in> after filling the tender completely. The Technical Bid shall be opened first from the tender received on the portal. The financial bids of the bidders who have not accepted signed & stamped the terms and conditions in the technical bids shall not be opened. The financial bid of such vendor will not be opened whose technical bid is not found as per specifications.

2. The bids submitted by the vendors should be valid for minimum of 12 (twelve) month from the date of opening of the tender. If any tenderer withdraws his tender before the said period the Board shall be free to allow such withdrawal but in such a case the earnest money deposited by the tenderer will be forfeited. If the U.P. Khadi & Village Industries Board does not agree to allow such withdrawal and accepts the tender, but the tenderer fails to perform his part of the contract, the earnest money deposited by the tenderer shall be liable to be forfeited besides other consequences of breach of contract.
3. The earnest money of Rs. 6500.00 (Rs. Six Thousand Five Hundred only) should be enclosed alongwith the sealed envelope of terms & conditions duly signed and stamped in the form of Bank Guarantee or F.D.R. on any branch of nationalized bank at Lucknow in favour of U.P. Khadi & Village Industries Board, Lucknow. No exemption in earnest money shall be given on any ground whatsoever. All other tenders submitted without requisite amount of earnest money shall be rejected and their bids shall not be opened.
4. The firm of which the tender will be accepted will have to give 5% security money in the favour of U.P. Khadi and Village Industries Board in the form of fixed deposit or bank guarantees.
5. This tender advertisement is available on the website <https://etender.up.nic.in> and www.upkvib.gov.in. Tender documents, will submit with tender fee Rs. 400.00+ GST extra cash or in the form of account payee Bank Draft payable in favour of U.P. Khadi & Village Industries Board, Lucknow in addition to E.M.D. in the envelope containing terms & conditions of the bids. This tender document fee of Rs. 400.00 will be non-refundable to the bidders. In case of any ambiguity, the original tender document available in UPKVIB or on the web page shall be treated as final tender document. The tenders submitted on downloaded tender without enclosing tender document fee Rs. 400.00+ GST extra in the form of Bank Draft shall not be accepted.
6. The tender of the bidders containing Bids along with earnest money, on prescribed tender documents purchased from the Board complete in all respect should upload on e-Tender portal latest by 5.00 P.M. on 26.10.2017 Otherwise the tender will not be accepted. Tender Form Serial No & Tender notice No. 1314 dated 22.09.2017 should be clearly written on the top of the bid.
7. The Tender shall be opened on 27.10.2017 at 4.00 P.M. The bids of the bidders who have accepted all terms & conditions of the bid and signed and stamped on the terms & conditions and have enclosed a Bank Guarantee or F.D.R. of Rs. 6500/- as earnest money, shall only be considered. If bids opening day is a government holiday, then the bids shall be accepted and opened on next working day at the same time. One representative of each vendor may participate at the time of opening the bids. The vendors may quote for all or any of the items, UPKVIB shall be free to evaluate the quotes item wise.
8. The vendor may submit his bid against this tender enquiry only if he is a reputed O.C.S. (Original Cartridge Store)/dealer of Cartridge & Toner & other Hardware Items.

9. Warranty includes following:
Complete hardware whatever supplied against order excluding plastic parts will carry one-year warranty or higher. In case of different warranty period A.M.C. charges per year after warranty should also be mentioned.
10. The delivery of all items ordered shall be made by the vendor within a week from the date of issue of the delivery schedule issued by UPKVIB, Lucknow to the vendor. All the vendor deliveries should be on CIF basis. If any loss or damage occurs in transit then it will be the responsibility of the supplier to make good the loss, within the time stipulated in the tender/purchase order.
11. All the items to be supplied should be new, company's original and standard and as per the technical specifications mentioned in bid document.
12. Materials, which are not as per our specifications, are liable to be rejected. Such defective substandard material will have to be removed by the supplier from site at his or her own expenses. Supplier will have to replace such material by good quality material within 2 days after receipt of rejection report.
13. Delivery schedule shall not be extended in ordinary circumstances and the order placed shall be deemed to stand cancelled automatically in the event of supplies not been made as per schedule.
14. The Chief Executive Officer (CEO) reserves the right to alter any quantity of any item. It will be open to the Chief Executive Officer (CEO) to accept any tender in full or in part in respect of goods tendered for and the tenders shall supply such quantities as are accepted by the Chief Executive Officer (CEO) at the **rates quoted as per the delivery schedules given during the year**. The tenderers are at liberty to tender for the whole or any items of the list mentioned in the list of Computer consumables/Stationary & Hardware items
15. The price must be quoted including all taxes/charges etc. without which the tenders may not be considered. Otherwise it shall be deemed that rates are inclusive of all taxes and levies.
16. The tender must be submitted on the prescribed tender document issued from UPKVIB. The information asked in the tender document should be given at the place provided for it in the tender document. The tenders in which information is not given at the place provided for it or not in the similar format given in the tender document may be rejected.
17. In case of tenderers whose tenders are not considered for placing the purchase order, the earnest money deposit (EMD) will be refund normally within one month of taking the purchase decision.
18. Printed conditions of the vendor submitted with the tender will not be binding on UPKVIB.
19. The tenders submitted by Post/telex/Courier/telegrams/fax/email will not be considered. No further correspondence will be entertained on this matter.
20. UPKVIB will not be responsible for any delay in obtaining the tender document by the vendor from UPKVIB or submission of the completed tender document to UPKVIB, Lucknow.
21. The GST registration and I.T. registration number (P.A.N.) alongwith the place of registration should invariably be given alongwith the bid.
22. Tender not conforming to any or all the above terms and conditions are liable to be rejected.
23. Incomplete tenders are liable to be rejected.
24. The Chief Executive Officer, UPKVIB reserves the right to reject any one or all tenders without assigning any reason whatsoever. UPKVIB would not be under any obligation to give any clarification to those vendors whose tenders have been rejected.
25. T.D.S. will be deducted by UPKVIB at the source as per Rules.
26. In the event of any dispute, any officer of UPKVIB nominated by the Chief Executive Officer UPKVIB, Lucknow shall be the sole arbitrator and his decision shall be final and binding on both the parties. All disputes are subject to Lucknow jurisdiction.

DECLARATION BY THE VENDOR

It is hereby declared that I/We undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under lawful Power of Attorney. It is also certified that all terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 26.

Signature

Date:

Address:

Name & Designation:

on Behalf of:

(Company Seal)